

**VILLAGE OF LUDLOW
BOARD OF WATER COMMISSIONERS**

REGULAR MEETING

**September 2, 2008
5:00 PM**

Board Present:

David Rose, Chair, John Murphy, Sr., Richard Strong

Staff Present:

Frank Heald, Municipal Manager, Pam Cruickshank, Ludlow, Fire Chief - Peter Kolenda

Call to Order

Chairman David Rose called the meeting to order at 5:00 pm.

Approve Minutes

Motion by Richard Strong to approve the minutes from August 5, 2008 and seconded by David Rose. All in favor and motion carried.

Comments From Citizens:

None present.

Water Project Public Relations Campaign & Timetable Update

Frank Heald reported that Mark Youngstrom of Otter Creek Engineering prepared a first draft "Q & A" document for the Water System Bond Vote. He just received the draft just one-half hour ago and will need to make changes to make it into more of a sale piece and incorporate the following:

- Letter from Water Commissioners
- History of the Water System
- Shortcomings of the Water system
- The Fix
- Cost to Fix the Existing System
- Strong Close re-emphasizing the need for the project.

At the end of the letter from the Commissioners, a Q & A similar to the document Mark submitted could be used, along with an encouragement for Village water residents to attend the Public Meetings.

It is our plan to have a final draft approved by September 16th for a vote on November 18, 2008.

Frank Heald explained to Chief Kolenda that the project has come about because in January of 2007, the Village was told that the water system didn't support the fire needs.

Chief Kolenda asked if the Commissioners planned to do the entire upgrade.

David Rose answered yes.

Chief Kolenda said he was glad the Village planned to increase the fire flows throughout the Village. He asked if the main pipe from the Springs was going to be replaced and if it was, could they insert fire hydrants down the line from the Springs.

John Murphy asked how much it cost for a fire hydrant.

Frank Heald answered roughly \$1,500 for just the hydrant.

Chief Kolenda explained that they did not expect the Village to pay for the hydrants.

A discussion took place regarding the pipe size and tank.

Richard Strong wondered if the 12" pipe was needed. He thought the pipe replacement should be looked at further because several questions arose from the Engineer's tour (with a 4" and 6" line coming from the Springs). Richard wondered if the present pipe was sufficient and questioned how they would answer questions from people on the street.

Frank Heald said that the study is preliminary and the engineers are doing the actual calculations right now (they are running the numbers). The 12" line is in the preliminary study.

John Murphy felt that the project was in line with what is necessary according to the Village Charter. He added that the Charter says the Village supplies the Fire Department.

Richard Strong felt that a Public Meeting would be necessary to talk about what we are doing because some citizens are satisfied with what we currently have. He added that he can't imagine why two dry hydrants have not been added.

David Rose reiterated that the piping is 100 years old and the engineers are starting to work on all of the things that they need to look at.

Richard Strong asked how they could design a project in just three weeks.

Frank Heald explained that the basic design is what you typically go with for the purpose of the Bond Vote. The design is an ongoing project and won't be finalized until after the vote. As the design matures, the pipe size could be up for discussion.

Chief Kolenda felt that the 12" line would mean more water storage. During a fire, they could drain for 1-hour or more until they could work out other water sources. The need the flows as soon as they pull up to a fire. He added that he would rather see a larger line replacing what is currently there. It would be well worth the investment.

Richard Strong said they could send a man to the Springs to regulate the valves during a fire. He added that he wished Chief Kolenda could have attended the site tour.

A discussion about fire hydrants and access to Tuckerville Pkwy took place.

Frank Heald thought they should meet again on September 16, at which time the public information should be ready for publication.

John Murphy mentioned that he asked to represent the IBEW on behalf of the Water Department. He wondered who the chair was and when the next meeting would be.

David Rose said that John Neal represented the Select Board, and he represented the Village Trustees.

John Murphy asked if there was any objections. Richard Strong said no.

David Rose added that in the past, the Water Commission has not been on the committee.

Adjourn

Motion to adjourn was made by John Murphy and seconded by Richard Strong. All in favor and the motion passed.

Meeting adjourned at 5:40 pm.

Respectfully submitted,

Pam Cruickshank
Acting Clerk

David Rose, Chairman

John Murphy, Sr.

Richard Strong