

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

SPECIAL MEETING MINUTES

Wednesday, June 24, 2009

5:30 PM

Board Members Present:

Herbert VanGuilder, Chair
Nataile Gruber, Vice Chair/Flowers Chair
Ludwig Gabranski, Clerk
John Paige
Brett Sanderson

Staff Present:

None

Call to Order:

Meeting was called to order at 5:30 pm.

Comments From Citizens:

No citizens present.

Approve Minutes:

None to approve.

Old Business/New Business:

Review of the Cemetery's present budget was discussed. John Paige noted that we had to do whatever necessary from other line items to cover the deficit in the labor line item. It was agreed by all to discuss with the Sexton, James Farquhar, so a deficit does not happen in future budgets.

The use of a third employee was discussed. Questions were raised if all 3 employees were needed on different projects, such as funerals/foundations/ digging graves etc.... Herbert VanGuilder, Chair, noted that he has, in the past, promoted for the third employee and still believes we need all three. Herbert VanGuilder, Chair, also noted that there may be a need for better directions from the board as to where the third employee would be helpful.

'Rainy Days' and the 'Wish List' was also discussed, with the board feeling a need for a different policy for rainy days. John Paige noted that the Chairperson should work up a policies & procedures manual for the board to review at a future meeting.

Board member attendance was discussed. Brett Sanderson noted that with his work it was hard for him to make the 5:30 p.m. meeting time. The board decided by consensus to try setting the meeting times to 6:00 p.m.

Herbert VanGuilder, Chair, also noted that he and staff were working on permits and designs for the lower buildings.

Adjourn:

Meeting Adjourned at 6:37 P.M.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson