

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
Tuesday, August 7, 2012
5:00 pm**

Board Present:

David Rose, Ron Bixby

Staff Present:

Frank Heald

Call to Order:

David Rose called the meeting to order at 5:00 pm.

Approve Minutes:

- a. MOTION by Ron Bixby seconded by David Rose to approve the minutes from July 3, 2012 as presented. All in favor and the motion passed.

Comments from Citizens:

- a. None present.

Water Allocation Reduction Request:

- a. David Rose said there was a request from Michael Maston of 57 Depot Street to reduce his wastewater allocation. He said the property is now a single-family home with seven (7) bedrooms.
- b. MOTION by Ron Bixby and seconded by David Rose to reduce the allocation from three (3) apartments to a single family home with seven (7) bedrooms. All in favor and the motion passed.

Review & Approve Amendment to Purchasing Policy

- a. Frank Heald said the only changes to the policy were in Section 3 under Procedures and included the addition of F, G, H and I. He said this would allow for a bid opening with the Municipal Manager, Treasurer and department head a week prior to a board meeting. It would give them time to review the bids, do the analysis and make a recommendation for the board. Bids would be awarded by the appropriate board. Frank said the policy was approved by the Select Board last night.
- b. MOTION by Ron Bixby and seconded by David Rose to approve the Town & Village of Ludlow Purchasing Policy. All in favor and the motion passed.

Other Business

- a. Frank Heald said the Select Board discussed the non-union wage increase last night at their meeting. He said the Union Contract provided for a 3% increase and the Select Board approved increases for non-union Town employees.
- b. MOTION by Ron Bixby and seconded by David Rose to approve the wage increase for non-union employees as approved by the Select Board. All in favor and the motion passed.
- c. Frank Heald said that the Village Trustees will be opening the bids for the Water Line Replacement for South Hill/Twine Hill tonight. He said the 1" line will be replaced with a 3" line.
- d. David Rose asked about the water system as built.
- e. Frank Heald said the contract was signed about a month ago and they are setting up a time with the engineer. Frank said in addition to the mapping, they want to do the pressure testing.
- f. David Rose asked if they can do the testing before the mapping.
- g. Frank Heald didn't see why they could not.

Set Date for Next Meeting:

- a. Next meeting has been scheduled on Tuesday, September 4, 2012 at 5:00 pm.

Adjourn:

- a. MOTION to adjourn by Ron Bixby and seconded by David Rose. All in favor and the motion passed.

b. Meeting was adjourned at 5:12 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore, Vice Chair

Ronald Bixby, Clerk