

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

PUBLIC HEARING AND REGULAR MEETING

6:00 PM

October 4, 2016

BOARD MEMBERS PRESENT:

David Rose, Vice Chairman Richard Harrison

BOARD MEMBERS ABSENT:

Bob Gilmore

STAFF:

Pam Cruickshank Chuck Craig

OTHERS PRESENT:

Jean Otto Katharine Otto Ed McEneaney (LPC-TV)

PUBLIC HEARING

Pursuant to the provisions of Title 24, Chapter 117, § 4384, of the Vermont Statutes Annotated, the Board of Trustees for the Village of Ludlow will conduct a public hearing for the residents, taxpayers, and interested persons in the Village of Ludlow on the fourth day of October, 2016, at 6:00 PM in the Ludlow Town Hall Conference Room to inform the community about the Transportation Alternatives Application & Project and to solicit comments from citizens as it relates to the Village Sidewalk Project.

1. Bob Gilmore opened the hearing at 6:00 p.m. He welcomed Katharine Otto from the SWR Planning Commission. He explained that this hearing is to discuss applying for a grant to significant sidewalk improvement within the Village of Ludlow.
2. Katharine Otto said that there are federal funds available to VTRANS and the maximum grant is \$300,000.00 with a 20% local match. This grant would be to bring certain sidewalks in the village up to ADA standards.
3. Bob Gilmore asked the time line.
4. Katharine Otto said the application must be in by October 20, 2016 and grants would be announced in January. On March, you would begin the paperwork and engineering process. Construction would begin in approximately 3 years.
5. Bob Gilmore asked if the village would need to apply every year.
6. Katharine Otto said no, it is a 3 year process. You pay and get reimbursed.
7. Bob Gilmore noted that the list of street provided is very comprehensive.
8. Katharine Otto said she has spoken to Frank Heald and received the list from him. He also provided the cost estimate that he had received from Otter Creek.
9. David Rose asked who fills out the application for the grant.
10. Katharine Otto said Regional will work with Frank Heald.
11. Bob Gilmore asked if we need engineering.

12. Katharine Otto said no, just the cost estimate that Frank Heald provided. It will show VTRANS that you have done your homework.
13. Bob Gilmore read the list of prospective sidewalks to be repaired, including those considered priorities.
14. Katharine Otto noted that the complete list exceeded the \$300,000 limit, but the priority list came to \$300,000.
15. Jean Merrill said that she has concerns about the lack of sidewalks in front of the Shell station and Dunkin' Donuts. She said it is dangerous to walk there.
16. David Rose said the Village does sidewalk work every year and they can look into it.
17. Jean Merrill said that she believes that the Dunkin' Donuts permit requires that they have sidewalks. She said that when they put out their signs, you can't walk there at all.
18. David Rose said they will look into it. He added that he supports the application for the grant.
19. **MOTION by David Rose and seconded by Richard Harrison to move forward with the application for the Transportation Alternatives Project. Motion passed unanimously.**
20. **MOTION by David Rose and seconded by Richard Harrison to close the public hearing. Motion passed unanimously.**
21. Public hearing closed at 6:12 p.m.

REGULAR MEETING

1. **Call to Order**

- A. Chairman, Bob Gilmore, called the meeting to order at 6:13 p.m. All members present.

2. **Approve Minutes from Previous Meetings**

- A. David Rose advised the minutes to be approved are from the regular meetings of September 6, 2016.
- B. **MOTION by David Rose and seconded by Richard Harrison to accept the minutes from September 6, 2016 as presented. Motion passed unanimously.**

3. **Comments From Citizens**

- A. There were none.

4. **Consider One-Way Street Request from Toni and Michael Ramputi**

- A. Bob Gilmore advised that a request had been made to change Smith Street to a one-way street. Bob Gilmore said that he read the letter from the Ramputis and rode up there. He said that he had once lived on Smith Street
- B. David Rose said that the road is cracked and that he had spoken to Frank Heald and the Highway Department will do some shimming.
- C. Bob Gilmore said he is not sure that he supports the request to change the road to one-way. He would like the board to do a site visit.
- D. David Rose said he would like to get comments from other people on that street.
- E. Bob Gilmore suggested they table this until they can contact the other residents on the street and have them also participate in a site visit.
- F. Bob Gilmore said they should also speak to Frank Heald about the costs.

G. David Rose suggested they table this item for discussions with Frank Heald.

5. **Schedule FY 2018 Budget Workshops**

A. Bob Gilmore said this item is on the agenda as a reminder that budget time is coming. They will table this until Frank Heald is present.

6. **Other Business**

A. **Speed Signs**

- i. Bob Gilmore noted that the speed sign by Subway is out of order. He said that Frank Heald had said that they need a part.
- ii. Pam Cruickshank said the part is on order and the unit will be repaired when the part arrives.

B. **Pleasant Street Extension**

- i. Richard Harrison said they need to do some work at Pleasant Street Extension on the property that has shrubs that have overgrown old machines.
- ii. Bob Gilmore said they will ask Frank Heald about it.

7. **Set Date for Next Meeting**

A. Meeting set for Tuesday, November 1, 2016 at 6:00 p.m.

8. **Sign Warrant Orders**

A. Warrant orders were signed.

9. **Possible Executive Session/Personnel/Contracts**

A. Bob Gilmore said they may have one next month when Frank Heald is present.

10. **Adjourn**

A. **MOTION to adjourn by Richard Harrison and seconded by David Rose to adjourn. Motion passed unanimously.**

B. Meeting adjourned at 6:21 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Richard Harrison