

***PRELIMINARY MINUTES***

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

Tuesday, November 1, 2011

**BOARD MEMBERS PRESENT:**

Bob Gilmore

Jim Fuller

David Rose

**STAFF PRESENT:**

Pam Cruickshank

**OTHERS PRESENT:**

KP Whaley – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore called the meeting to order at 6:00 p.m., all members present.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of October 4, 2011.

B. David Rose advised that on page 1, 2A, it should read that Bob Gilmore advised ...

C. **MOTION by Jim Fuller and seconded by Bob Gilmore to approve minutes from the meeting of September 6, 2011 as corrected. Motion passed unanimously.**

3. **Comments From Citizens**

A. Request from Allen and Linda Seiple

i. Allen Seiple said that he did not know that his request had been placed on the agenda for the last meeting. He gave the board a letter from his tenant saying that the house had not issues with the water/wastewater prior to Irene.

ii. Bob Gilmore said that the board had been advised by Loran Greenslet who inspected the problem area and said that the Village was not responsible for the back-up.

iii. Allen Seiple said that the manhole had been paved over and that Dave Van Guilder at the Police department could attest to the problem. Allen Seiple said that he had 6" of sewage in his basement and the sewage was running uphill. The blockage was 135 feet out from his house and 15-25 feet from the manhole.

iv. Bob Gilmore said that he would like to table this discussion until the next meeting so that Frank Heald could be present. He asked Allen Seiple to get a letter from the Police Department and he said that he would ask Frank Heald to get a letter from Loran Greenslet.

v. Allen Seiple said that his house is the lowest on the line.

vi. Bob Gilmore said this would be put on the agenda for the meeting on December 6, 2011 and he would like to see more letters from other owners who had issues. He said that if this is the Village's bailiwick, we will address it, but that Loran Greenslet had said that it was not the Village's responsibility.

vii. Allen Seiple said they had never had any issues prior to the storm.

4. **Wastewater Allocation Requests**

A. **Judy Libuda, 36 Andover Street**

- i. David Rose advised that this is a request to remove one apartment unit from the allocation. A letter was received from Ms. Libuda stating that the dwelling is currently listed as 2-apartement.
- ii. Bob Gilmore asked the rates.
- iii. Pam Cruickshank said that water is \$70 and wastewater is \$102. She added that the house only has one kitchen, so there is nothing that needs to be torn out.
- iv. Bob Gilmore said they could make the adjustment for the next billing cycle.
- v. **MOTION by David Rose and seconded by Jim Fuller to approve the change in the allocation of 36 Andover from 2 units to single family dwelling. Motion passed unanimously.**

B. **Springfield Realty Corporation, 213 Main Street**

- i. David Rose advised that the owner wishes to remove the allocation for the Coin Op Laundry at 213 Main Street. It has been closed since August 30, 2011 and all of the equipment, plumbing and electrical have been removed. It will not re-open as a Laundromat. They are asking for refund of any unused advance payments.
- ii. Pam Cruickshank said that they have paid for the period July 1 through December 31, 2011 and should be credited from September through December. As soon as Shaw's is ready, we will recalculate the fees based on usage and number of employees.
- iii. **MOTION by David Rose and seconded by Jim Fuller to approve the removal of the allocation for 213 Main Street and refund any unused fees. Motion passed unanimously.**

C. **Michael Kawesch/Scoops, 29 Main Street**

- i. David Rose advised that this is a request for additional allocation of 30 GPD based on additional seating. The cost is 30 GPD x \$4.54/GPD = \$136.20.
- ii. **MOTION by Jim Fuller and seconded by David Rose to approve the increase in allocation by 30 GPD. Motion passed unanimously.**

5. **Discuss Holiday Party**

- A. Bob Gilmore said that this board is in favor of the Holiday Party as done previously and wondered if Sam's would be reopen by then.
- B. Pam Cruickshank said that the party would be put out for bid. The only places that can accommodate the number of people would be Okemo, Sam's and Bella Luna.

6. **Schedule FY2013 Village Budget Workshops**

- A. Bob Gilmore advised that they would like to put it in the agenda for the next meeting.
- B. Pam Cruickshank said they would have a working draft for the next meeting.

7. **Other Business**

A. **Board of Civil Authority Meeting**

- i. Jim Fuller advised the meeting would be held this coming Thursday at 6:00 p.m.

B. **Ludlow Village Electric Department Special Hearing**

- i. Meeting will be held on Monday, November 7<sup>th</sup> at 6:00 p.m.

C. **Andover Radar Speed Sign**

- i. Bob Gilmore asked when the speed sign on Andover would be replaced.
- ii. Pam Cruickshank said it is in, but needs both the Electric department and Highway department for installation.
- iii. Bob Gilmore asked Pam Cruickshank to look into when that would happen.

8. **Set Date for Next Meeting**

- A. Meeting set for Tuesday, December 6, 2011 at 6:00 p.m.

9. **Possible Executive Session/Contracts/Personnel/Legal**

- A. Bob Gilmore advised that an executive session is required and the board would invite Pam Cruickshank to attend.
- B. **MOTION by David Rose and seconded by Jim Fuller to enter into Executive Session for Contracts and Personnel. Motion passed unanimously.**
- C. Board entered into Executive Session at 6:18 p.m.
- D. Board came out of Executive Session at 6:33 p.m.
- E. **MOTION by David Rose and seconded by James Fuller to authorize the Chairman to execute the union agreement on behalf of the Village of Ludlow. All in favor and the motion passed unanimously.**

10. **Adjourn**

- A. **MOTION by Jim Fuller and seconded by David Rose to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Lisha Klaiber

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Robert Gilmore, Chairman

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David Rose

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Jim Fuller