

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday, June 7, 2011

BOARD MEMBERS PRESENT:

Bob Gilmore

Jim Fuller

David Rose

STAFF:

Frank Heald

OTHERS PRESENT:

Michelle Stinson – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore called the meeting to order at 6:01 p.m.

2. **Approve Minutes from Previous Meetings**

A. David Rose advised the minutes to be approved are from the regular meeting of May 3, 2011.

B. **MOTION by David Rose and seconded by Jim Fuller to approve minutes from the meeting of May 3, 2011 as submitted. Motion passed unanimously.**

3. **Comments From Citizens**

A. There were none.

4. **Water and Andover Street Project Update**

A. Frank Heald advised that the projects are 99.99% complete. The sewer project is done. He said that the board would see the final pay request shortly. Al Lewis, state inspector will be here at 10:00 a.m. on Wednesday for the final walk through. Another visit from the EPA is possible, but not definite.

B. Bob Gilmore asked if it was the end of the Markowski paving work.

C. Frank Heald said yes.

5. **Radar Speed Sign Reports**

A. Bob Gilmore noted that the speed sign on Andover Street is not working and there were no reports from it. He said that he sensed a slowing in traffic from Subway and thinks that people are more mindful of that sign, than people coming south into town on Route 103.

B. Frank Heald said that it looks less urban coming south on Route 103/

C. Bob Gilmore said that businesses on Route 103 coming in from Subway are closer to the road. He thinks that the sign most violated is the one on Andover.

D. David Rose asked why that sign is not working.

E. Frank Heald said it is a software problem.

F. Jim Fuller said that based on the reports, it appears that there are more cars heading north than south.

G. Bob Gilmore said that this part of Route 103 is one of the busiest traffic corridors in the state.

6. **Other Business**

A. Sewer Rate Increase

- i. Frank Heald said that back in December, this board approved an increase in sewer rates for this coming year. It was approved by the voters at town meeting. The increase will become effective with this July, 2011 bills. He said that they have continued to review numbers of bedrooms with the listers, but have never transmitted it to the rate issue. He will review this using state tables and bring it back to this board for approval. He hopes to finish the review up this summer. The rate schedule they have been using is 20 years old. He needs to analyze the rate structure and review the numbers.
- ii. Bob Gilmore asked if Frank Heald would compare our numbers to the state.
- iii. Frank Heald said the state tables are based on gallons per day and bedrooms.

B. Heritage Family Credit Union

- i. Frank Heald advised that board that he was approached by Heritage regarding an issue they have with the sidewalks at the end of the Davis entrance. There are pieces of sidewalk that need repair and they would like the village to do the repairs. Frank Heald said that he looked at it and talked to the contractor. They are doing some sidewalk work and there is about 90-95 feet of sidewalk and curb that should be done. Josselyn's price is about \$90 per foot for the sidewalk and curb.
- ii. David Rose asked if the village has any curbing.
- iii. Frank Heald said he had not checked yet.
- iv. Bob Gilmore asked what the sidewalk was like before construction.
- v. Frank Heald said the bulk was tipped to the road for ingress and egress from Jiffi Mart and there was no curb there.
- vi. David Rose asked what last year's price was.
- vii. Frank Heald said in the same ball park. There are 3 options: we should do it, they bought the Jiffi Mart property as is and the ingress and egress were like that and somewhere in between.
- viii. Bob Gilmore said that they did buy the property as it is, but he also recognizes that the village has some responsibility for the sidewalks.
- ix. David Rose said that they have really fixed up the property and a new building with tipped sidewalks looks strange. He suggested meeting Heritage halfway.
- x. Bob Gilmore agreed that the property looks better now and said he would consider splitting the difference.
- xi. Jim Fuller also agreed.
- xii. Frank Heald said he would take this back to Heritage.
- xiii. David Rose asked if the work would be done after July 1st.
- xiv. Frank Heald said it would be done next week.
- xv. David Rose asked if there is money in the budget for it.
- xvi. Frank Heald said they are in the final throes of reaching the end of the year. Josselyn is doing sidewalks now. We put \$70,000 of work on sidewalks and retreatment last summer. We are down to \$4,000. We could treat this as construction work in progress. The worst this that could happen is you would run a deficit. We are \$70, 000 in the hole at this point and used reserves for some of the work done last summer that was not anticipated. This needs to be done. If we could do half, we could get through the process.
- xvii. Bob Gilmore asked if there is a paving/retreatment/sidewalk plan in place for this summer, yet.
- xviii. Frank Heald said that Ron Tarbell does have a plan and he will get it to them within the next week or two.

C. Set Tax Rate

- i. Frank Heald said that the board may be able to get at this at their next regular meeting – July 5th. He said that the Select Board is opening their paving bids that week and the Village paving bids should be back that week. He would like to combine them.

7. **Set Date for July Meeting**

- A. Meeting set for Tuesday, July 5, 2011 at 6:00 p.m.

8. **Adjourn**

- A. **MOTION to adjourn by David Rose and seconded by Jim Fuller. Motion passed unanimously.**
- B. Meeting adjourned at 6:20 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Jim Fuller