

**PRELIMINARY MINUTES**

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

Tuesday, August 02, 2011

**BOARD MEMBERS PRESENT:**

Bob Gilmore

Jim Fuller

David Rose

**STAFF:**

Frank Heald

**OTHERS PRESENT:**

Rose Goings

Mary Jane O'Hara

KP Whaley – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore called the meeting to order at 6:00 p.m.

2. **Approve Minutes from Previous Meetings**

A. David Rose advised the minutes to be approved are from the regular meeting of July 5, 2011.

B. **MOTION by David Rose and seconded by Jim Fuller to approve minutes from the meeting of July 5, 2011 as submitted. Motion passed unanimously.**

3. **Comments From Citizens**

A. There were none.

4. **Consider Ludlow Rotary Club Request RE: Depot Street**

A. Bob Gilmore advised that a letter had been received from the Rotary requesting the closing of Depot Street to traffic on Saturday, October 8, 2011 from 7:30 a.m. to 3:00 p.m. for the annual Chili Cook-off.

B. **MOTION by David Rose and seconded by Jim Fuller to approve the closing of Depot as requested by the Rotary.**

C. Jim Fuller noted that this year, the letter included a request to close the street to parking from midnight on the 8<sup>th</sup>

D. Frank Heald said it would still allow through traffic until 7:30 a.m., but would ensure that the space would be available to set up the tent.

E. **Motion passed unanimously.**

5. **Consider Application for Village Center Designation**

A. Rose Goings advised that the application for a Village Center designation has been prepared and needs approval and signatures from the Trustees. The span was extended (from the last meeting) to include LaMere Square and the Governor's Inn. The map is not complete, Jason Rasmussen is completing it. Pictures have been added to the application. Some of the history was removed from the original draft as it was not pertinent to the application. The benefits include tax credits to owners wanting to upgrade their buildings. The more extensive the upgrades, such as code improvements and access improvements will receive more credits than painting. Other local towns with Village Centers are Proctorsville,

Cavendish, Belmont, Weston and Woodstock. If the village wants to pursue Downtown Designation at a later time, they may still do it. We did apply once but it was denied. The Downtown Designation is much stricter.

- B. Jim Fuller asked why the span was not extended to Pond Street.
- C. Rose Goings said because they need to focus on the downtown portion where most of the residential, commercial and religious activities are. Going down to Pond or to Ludlow Cooking Company is not really representative of the village center.
- D. Mary Jane O'Hara asked what the time line is.
- E. Rose Goings said it would be submitted this week. They need to submit 16 copies. Once approved, it is valid for 5 years and may be renewed. If they want, they may also apply for a downtown designation at that time.
- F. Mary Jane O'Hara asked how long until the village will hear if it has been approved.
- G. Rose Goings said that board only meets once per month. They meet on the 4<sup>th</sup> Monday. They may review it this month, but she does not know when they would review it.
- H. Bob Gilmore asked what board it goes to.
- I. Rose Goings said there is a State Designation board in Montpelier.
- J. **MOTION by Jim Fuller and seconded by David Rose to approve and sign the application for Village Center Designation. Motion passed unanimously.**

## 6. **Project Updates**

- A. **Sewer**
  - i. Frank Heald advised that the sewer project is complete.
- B. **Water Project**
  - ii. Frank Heald advised that the water project is about 99.975% complete with tweaking of valves remaining. He said that from the part of the village, the undone pieces are sidewalks and retreatment from where the sewer project stops to the corner. There are surplus funds from last fiscal year and budgeted funds from this new fiscal year for the work. The sidewalks will cost about \$25,000 with 250 feet at about \$100 per foot for granite and sidewalks. There is also some work by Heritage. We will bid out the sidewalks.
  - iii. **MOTION by David Rose and seconded by Jim Fuller to do the sidewalks from the intersection of Andover and Pleasant to the corner of Andover and Main and by Heritage.**
  - iv. Mary Jane O'Hara asked if that would include the sidewalk by Trappers and her building.
  - v. Frank Heald said that would not be included and that the balance of work for the summer is not yet determined.
  - vi. **Motion passed unanimously.**

## 7. **Review Radar Speed Sign Reports**

- A. Bob Gilmore asked when the unit from Andover Street would be back.
- B. Frank Heald advised that the unit has been repaired and is in. It will be reinstalled in the very near future.
- C. David Rose said that the reports are pretty consistent with what they have been seeing.
- D. Frank Heald asked if the board feels that the units are effective.
- E. Bob Gilmore said he thinks the one by Subway is the most effective, less by the Fire Department.
- F. Frank Heald said that the 40 MPH zone does dampen speeds of cars coming from the north.
- G. Bob Gilmore said that he thinks that they are effective. He said that the one on Andover is less effective because it is hard to come down the hill and get to 25 MPH.
- H. Frank Heald said that would try to re-install that unit within a week or so.

## 8. **Other Business**

- A. **Scenic By-way**
  - i. Bob Gilmore asked if a bike path is part of that.

- ii. Frank Heald said no. The BY-Way program is a state program designating certain roads as by-ways. This one will go from Andover to Bridgewater and Killington and join up with the Route 4 By-way and the Route 131 By-way. It gets you on the maps and is to attract travelers. Some funds are available for grants to rehabilitate scenic areas. This one is driven by Marji Graf and the Okemo Valley Chamber of Commerce. There is an application in for a bike path that would go from the Park and Ride along Route 103 to Ranta Road to Okemo Ridge Road to Buttermilk Falls. There will be a public hearing about it at the August 15th Select Board meeting.
  - B. Dorsey Park Bridge
    - i. Bob Gilmore asked the status of the bridge repairs.
    - ii. Frank Heald advised that if the beams cured properly, they will be here tomorrow.
    - iii. Bob Gilmore said that he had not seen any work on that bridge for months.
    - iv. Frank Heald said that the beams were not ordered until the deck was removed that the abutments had been inspected. Then the measurements were taken and shop drawings had to be done and approved. The beams were poured a week ago and have to cure for a week before they can be transported. They are due here tomorrow and after they are installed, the deck will be poured.
  - C. Paving Bids
    - i. Bob Gilmore asked about the paving bids from the last meeting that were held until the Select Board bids had been opened.
    - ii. Frank Heald said that the Select Board low bidder was also Fuller and the bids were awarded to them. He added that there is no relation to Trustee, Jim Fuller.
9. Set Date for August Meeting
- A. Meeting set for Tuesday, September 6, 2011 at 6:00 p.m.
10. Possible Executive Session/Contracts/Personnel
- A. Frank Heald advised that an executive session is required for Personnel.
  - B. **MOTION by David Rose and seconded by Jim Fuller to enter into Executive Session for Personnel. Motion passed unanimously.**
  - C. Board entered into Executive Session at 6:28 p.m.
  - D. Board exited Executive Session at 6:44 p.m. No action taken.
11. Adjourn
- A. **MOTION by Jim Fuller and seconded by David Rose to adjourn. Motion passed unanimously.**
  - B. Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Lisha Klaiber

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Robert Gilmore, Chairman

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David Rose

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Jim Fuller