

# MINUTES

## VILLAGE OF LUDLOW BOARD OF TRUSTEES

### REGULAR MEETING

6:00 PM

Tuesday April 2, 2013

#### BOARD MEMBERS PRESENT:

Bob Gilmore, Chairman

Richard Harrison

David Rose

#### STAFF:

Frank Heald

#### OTHERS PRESENT:

Anne Gardner

Sharon Bixby – LPCTV

#### 1. Call to Order

A. Chairman, Bob Gilmore, called the meeting to order at 6:00 p.m., all members present.

#### 2. Annual Board Reorganization

A. Elect Chairman of the Board

i. Motion by David Rose and seconded by Richard Harrison to elect Bob Gilmore Chairman of the Board. Motion passed unanimously.

B. Elect Vice Chairman of the Board

i. Motion by Bob Gilmore and seconded by Richard Harrison to elect David Rose Vice Chairman of the Board. Motion passed unanimously.

C. Elect Clerk of the Board

i. Motion by David Rose and seconded by Bob Gilmore to elect Richard Harrison as Clerk of the Board. Motion passed unanimously.

D. Appoint Union Negotiating Team Member

i. Motion by David Rose and seconded by Richard Harrison to appoint Bob Gilmore as Union Negotiating Team Member. Motion passed unanimously.

E. Appoint Recording Secretary

i. Motion by David Rose and seconded by Richard Harrison to appoint Lisha Klaiber Recording Secretary. Motion passed unanimously.

F. Appoint Ludlow Enterprise Fund Committee Member

i. Motion by David Rose and seconded by Richard Harrison to appoint Bob Gilmore Ludlow Enterprise Team Member. Motion passed unanimously.

G. Set Day and Time of Regular Meetings and Alternate meetings.

i. Motion by David Rose and seconded by Richard Harrison to continue with regular meetings to be held on the first Tuesday of the month at 6:00 p.m. and to have alternate meetings scheduled, as required, on the third Tuesday of the month at 6:00 p.m. Motion passed unanimously.

H. Designate Newspaper of General Circulation

i. Motion by David Rose and seconded by Richard Harrison to continue with THE VERMONT JOURNAL as the newspaper of General circulation. Motion passed unanimously.

ii. Motion by David Rose and seconded by Richard Harrison to use THE RUTLAND HERALD as the back-up newspaper of General circulation. Motion passed unanimously.

I. Adopt Roberts Rules of Order

i. Motion by David Rose and seconded by Richard Harrison to adopt Roberts Rules of Order for meetings. Motion passed unanimously.

#### 3. Approve Minutes from Previous Meetings

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of March 5, 2013.

B. MOTION by Richard Harrison and seconded by Bob Gilmore to approve minutes from the meeting of March 5, 2013 as submitted. Motion passed unanimously.

4. **Comments From Citizens**

A. **Bike Path Public Hearing**

- i. Sharon Bixby advised that there will be a public hearing in Thursday, April 11, 2013 at 5:00 p.m. in the town hall conference room to discuss the proposed bike path that will go from the Park N' Ride by the fire station, over Locust, to Jackson Gore, over Okemo Ridge Road and then to Buttermilk Falls.

5. **Sewer Allocation Request**

A. **Jennie and Matthew Sydorowich**

- i. Property address is 22 Smith Street
- ii. David Rose advised that this is a request for a sewer allocation for 1 additional bedroom to a multi-family dwelling. Loran Greenslet has approved this request.  
(1) Allocation fee – 1 bedrooms @ \$545.00/bedroom = \$545.00
- iii. **MOTION by David Rose and seconded by Richard Harrison to approve this application for 1 additional bedroom @ \$545 per bedroom for a total of \$545.00. Motion passed unanimously.**

6. **Sign VTRANS Annual Financial Plan – Village Highways**

- A. Frank Heald advised that this is an annual certificate stating that the village has spent a minimum of \$300/mile on Class I, II and III highways. This would amount to less than \$2,000 and Frank Heald assured the board that they have spent substantially more.

7. **Other Business**

A. **Iron Adventure Run**

- i. Richard Harrison reminded everyone of the August 23<sup>rd</sup> weekend for Iron Adventure and the motorcycle organizations activities.

B. **Employee Appreciation Day**

- i. Frank Heald advised that on April 26<sup>th</sup> at lunch, they would be honoring John Butler who is retiring from the village after 32 years of service. The Trustees and Water Commissioners will be contributing to a gift. He has been a very valuable employee and will be missed.

8. **Set Date for May Meeting**

- A. Meeting set for Tuesday, May 7, 2013 at 6:00 p.m.

9. **Sign Warrant Orders**

- A. Warrant orders were signed.

10. **Adjourn**

- A. **MOTION to adjourn by David Rose and seconded by Richard Harrison. Motion passed unanimously.**
- B. Meeting adjourned at 6:13 p.m.

Respectfully submitted,

Lisha Klaiber

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Robert Gilmore, Chairman

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David Rose

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Richard Harrison