



## Town & Village Development Review Board

If you are applying for a hearing before the Development Review Board, the following information must be submitted **prior** to your public hearing: **Send a letter to the following for possible impacts on their services. Letter must represent your project as clearly as possible, and plans must be submitted.** Addresses and phone numbers are on the reverse side.

- A report from the **Ludlow Ambulance Service** regarding emergency medical service.
- A report from the **Ludlow Fire Department** regarding fire safety issue (**Plot plan, Building plans, and/or a walk-through is required**)
- A report from the **Ludlow Police Department** regarding traffic safety, security, and parking issues
- A report from the **Village of Ludlow** regarding curb-side refuse pick-up [**Village only**]
- A report from the **Applicant** regarding the proposed disposal system for **solid waste**
- A report from the **Village of Ludlow's Electric Light department** regarding energy use and conservation measures
- A request to the **Village of Ludlow Board of Trustees** for allocation to the **Wastewater Treatment Facility**, send letter to the Municipal Manager
- An approved **on-site septic system [If Applicable]**
- A request to the **Village of Ludlow** approving a connection to the **Municipal Water System**, and the proposed allocation [**Village Only**], send letter to the Municipal Manager
- An approved **on-site water supply [If Applicable]**
- A report from the **Rutland-Windsor Supervisory Union** regarding the project's impact upon the Ludlow school district.
- A report from the **Ludlow Telephone Company** regarding the project's impact upon that utility.
- A report from the **Board of Selectmen** regarding road specifications for any private roadways involved within the Town of Ludlow.
- A report from the **Board of Trustees** regarding road specifications for any private roadways involved within the Village of Ludlow.
- Other Permits: Contact Department of Environmental Conservation for information on State permits
  - Municipal Highway Access Permit [Town of Village]
  - Sign Permit [Town or Village]
  - Labor and Industry, Agency of Transportation, Agency of Natural Resources, Etc.

# Permit Information and Approvals

## TOWN AND VILLAGE OF LUDLOW

### **Municipal Manager**

Frank Heald  
P.O. Box 359  
Ludlow, VT 05149-0250  
Office: [802] 228-2841

### **Ambulance Service**

Carl Matteson, Coordinator  
PO Box 359  
Ludlow, VT 05149  
Phone: [802] 228-2880  
Email: ccemtp@msn.com

### **Fire Department**

Pete Kolenda, Chief  
P.O. Box 355  
Ludlow, VT 05149-0355  
Home: [802] 228-5627

### **Police Department**

Jeffery P. Billings, Chief  
P.O. Box 359  
Ludlow, VT 05149-0250  
Office: [802] 228-4411

### **Health Officer**

Ralph Pace  
Home: [802] 228-7239

### **School District**

Bruce Williams, Superintendent  
Two Rivers Supervisory Union  
609 Route 103  
Ludlow, VT 05149  
Office: [802]875-365

### **Electric Light Department**

Howard R. Barton, Superintendent  
9 Pond Street  
Ludlow, VT 05149-0289  
Office: [802]228-3721

## STATE OF VERMONT

### **Department of Environmental Conservation**

Jackie Carr, Permit Specialist  
100 Mineral Street, Suite 103  
Springfield, VT 05156  
[802] 885-8855

### **District II Environmental Commission**

April D. Hensel, Coordinator  
100 Mineral Street, Suite 305  
Springfield, VT 05156  
[802] 885-8855

### **Department of Labor and Industry**

Electrical Inspections  
PO Box 280  
Springfield, VT 05156-0280  
[802] 885-8833

### **Department of Labor and Industry**

Division of Fire Safety  
100 Mineral Street, Suite 307  
Springfield, VT 05156-3168  
[802] 885-8968

### **Department of Labor and Industry**

Plumbing Inspections  
Box 280  
Springfield, VT 05156-0280  
[802] 885-8833

## OTHER SERVICES

### **Ludlow Telephone Company**

111 Main Street  
Ludlow, VT 05149



# Ludlow, Vermont

## Town & Village Application for a Hearing Before the Development Review Board

**Property Location:** \_\_\_\_\_ **Parcel ID:** \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Appellant: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Lot Size: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Floodway/Plain: \_\_\_\_\_

Type of Application:

- Appeal Decision by Administrative Officer {a copy of this appeal must be filed with the Administrative Officer}
- Conditional Use Permit
- Amend a Conditional Use Permit
- Variance {this must meet the requirements of 24 V.S.A. 4468 and Article 3, Section 350.3 of the Regulations}
- Local Act 250 Review
- Planned Unit Development
- Amend a Planned Unit Development Permit
- Site Plan Review
- Flood Hazard Review
- Preservation District Design Review

Reason for Hearing: \_\_\_\_\_  
\_\_\_\_\_

*The Appellant/Property Owner must submit, with this application, plans, elevations, landscaping diagrams, traffic circulation diagrams, neighborhood land use maps, and any additional information and/or data to advise the Board fully in reference to this application or appeal.*

Signature of Appellant/Land Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Zoning Article and Section: \_\_\_\_\_  
Appeal No.: \_\_\_\_\_ Fee: \_\_\_\_\_ Date: \_\_\_\_\_