

## LUDLOW CEMETERY COMMISSION

### MINUTES OF SPECIAL MEETING HELD ON JULY 2, 2014

Chairman Van Guilder called the meeting to order at 4:00 p.m. Present were Commissioners Herbert Van Guilder, Nataile Gruber, Ludwig Gabranski, Brett Sanderson and Martin Nitka. Also present was the Sexton Doug Sheehan.

In the absence of the regular recording secretary Nitka was appointed to take the minutes.

In the absence of the regular recording secretary it was decided to defer action on the minutes of the regular meeting held on June 18 to the next meeting.

The equipment purchase proposals which were attached to the Notice of the Meeting were discussed. The Sexton recommended that we purchase a 22 HP mower from Walker Mountain which was quoted at \$2,700.00 and also a John Deere mower from Mountain View at a quoted price of \$2,522 with a sun shade top. Since the quotes were not firm the Chairman suggested that we authorize the Sexton to purchase these mowers at a total price not to exceed \$6,000.00.

Motion made by Nitka to authorize the Sexton to purchase the two mowers at a total price not to exceed \$6,000.00. Seconded by Gabranski. No further discussion. Motion carried unanimously.

The Commissioners discussed briefly the proposal to purchase a desk chair, desk, file cabinet and other small items for the Sexton's office.

Motion made by Sanderson to authorize the Sexton to purchase these items at a price not to exceed \$1,000.00. Seconded by Gruber. No further discussion. Motion carried unanimously.

A brief discussion about the "Miscellaneous Small Tools" proposal was held. On motion made by Nitka, seconded by Sanderson, motion to authorize Sexton to purchase these small tools at a price not to exceed \$2,900.00 passed unanimously.

A discussion about the new "Right to Know" law was held. All meetings need to be noticed in at least three public places. Ludlow has designated these locations as the Town Hall bulletin board, the Post Office and the Berkshire Bank bulletin board. Additionally the meeting will be noticed on the Town web site. No action was taken on this matter.

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A "Landscape Proposal" had been submitted with the agenda for the meeting which states: "Cemetery Sexton will be in charge of all landscaping at all Ludlow cemeteries." Nitka moved to adopt this proposal; seconded by Gabranski. Motion carried unanimously.

Sexton Sheehan submitted his written report. He was thanked for attending the meeting.

There being no further business motion by Sanderson, seconded by Gabranski, passed unanimously.

Submitted the \_\_\_\_\_ day of July, 2014

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Martin Nitka, Acting recording secretary