

**MINUTES OF THE MEETING
BOARD OF CIVIL AUTHORITY
TOWN HALL
February 25, 2016**

Present: Jean Strong Linda Tucker Ken Davis
 Bruce Schmidt Doris Eddy Linda Petty
 Terri Carter Harry Welch Herbert VanGuilder
 Ulla Cook

1. Call to order

The meeting was called to order at 5:50PM by Chair Jean Strong.

2. Review additions to checklist

There were 90 additions to the checklist. Motion to accept made by Herb VanGuilder, second by Harry Welch. Motion voted and passed.

3. Approved deletions to checklist

There were 94 deletions to the checklist. Motion to accept made by Terri Carter, second by Doris Eddy. Motion voted and passed.

4. Approve special election officials – Carolyn Gauthier, Beverly Stepp, Molly Williams.

Motion to approve made by Herbie VanGuilder, second by Ken Davis. Motion voted and passed.

5. Approve using voting machine as exit checklist

Motion to approve made by Linda Tucker, second by Doris Eddy. Motion voted and passed.

6. Other business

Jean Strong, Doris Eddy and Herbert VanGuilder will deliver ballots if necessary.

7. Adjourn

Motion to adjourn at 6:00PM

Respectfully submitted,

Ulla P. Cook, Town Clerk