

**TOWN OF LUDLOW  
BOARD OF CEMETERY COMMISSION**

**REGULAR MEETING MINUTES**

Wednesday, August 20, 2008

**Board Members Present:**

Herbert B. VanGuilder, Chairman  
Brett Sanderson, Clerk & Vice Chair  
John Paige  
Nataile Gruber, Flowers Chair  
Ludwig Gabranski

**Staff Present:**

Jamie Farquhar, Sexton; Eugene Dean, Assistant Sexton

**Call to Order:**

Meeting was called to order at 6:00 pm by Chairman, Herb VanGuilder.

**Approve Minutes:**

Motion by Nataile Gruber and seconded by John Paige to accept the minutes of July 16, 2008 as presented. So voted.

**Comments From Citizens:**

None present.

**Sexton's Report:**

Sexton Jamie Farquhar noted that the water line was installed and working.

The Cemetery staff attended a Safety Meeting which also involved a safety inspection of the Cemetery facilities. Jamie noted some recommendations were made and the staff is working to complete all recommendations.

The Cemetery staff has kept up with the normal workload, plus four burials.

Chairman Herb VanGuilder noted that he was quite proud of the staff's work on the water line project. He noted that Jamie Farquhar had worked extra hours during his days off. Eugene Dean has also worked two days during his vacation time to help complete the water line. Josh Adams has performed very well. The Chairman commended the staff for their performance and loyalty on the water line work.

**Discuss Cemetery Truck:**

Chairman, Herb VanGuilder noted that the 1986 Dump Truck is in bad shape. Parts were not readily available at the last repair job. Dealers and salvage yards were called, but the

parted needed were not available. Louie Gabranski suggested that the Board obtain prices on the trade-in for a new truck. All Commissioners were in agreement.

**Discuss John Deer Mower/Tractor:**

Chairman, Herb VanGuilder noted that one of the three mowers was in need of expensive repairs. He suggested the commissioners initiate an annual replacement program which would have the older mower at 3-years old vs. 8-years old. These mowers mow a large area each year.

**Discuss Part-Time Help:**

A discussion was held on hiring a person part-time to help start the new monument restoration program.

John Paige made a motion to hire a part-time person up to 20-hours a week at a pay not to exceed \$15 per hour on a 2-week trial. If the program works out, then the Board can expand the program. Motion seconded by Nataile Gruber. The Chairman, Herb VanGuilder noted that the person (the Commissioner's had in mind) is related to a Board member. After discussion, the Commissioners felt it would not be a problem. Motion to hire the person was so voted.

Chairman Herb VanGuilder presented a request from Austin Memorial to be allowed to work in the cemeteries on Sunday. This year with all of the rainy weather, they are running behind schedule to complete the work.

Motion by John Paige and seconded by Brett Sanders on to allow work on Sunday under the following conditions:

- Company must be fully insured
- Sunday work to be approved by Chairman or Sexton
- No work during any funerals, etc.
- All rules in the Rule Book to fully apply

So voted.

**New Business:**

Two proposals were noted to do necessary tree work in the main Cemetery lower level.

Following a discussion with the staff, a motion was made by John Paige that the Chairman, Herb VanGuilder will sign leave slips for all staff vacation leaves, holidays, etc. Motion seconded by Nataile Gruber. So voted.

Louie Gabranski questioned by the Commissioners meeting time was not listed in the local paper. Chairman Herb VanGuilder will check into it.

**Adjourn:**

Motion by John Paige to adjourn. Motion was seconded by Brett Sanderson. So voted.

Meeting adjourned 6:50 pm.

Respectfully submitted,

Brett Sanderson, Clerk

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Herbert Van Guilder, Chairman

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Brett Sanderson, Vice Chair & Clerk

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John Paige

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Nataile Gruber, Flowers Chair

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Ludwig Gabranski