

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

Wednesday, October 14, 2009

6:00 PM

Board Members Present:

Herbert VanGuilder, Chair
Nataile Gruber, Vice Chair
Ludwig Gabranski, Clerk
John Paige

Staff Present:

James Farquhar, Sexton
Eugene Dean, Assistant Sexton

Call to Order:

Meeting was called to order at 6:00 pm by Chair Herbert VanGuilder.

Approve Minutes:

Nataile Gruber made a motion to approve the minutes of September 16, 2009 as presented. Motion was seconded by John Paige. So voted.

Sexton's Report:

- Sexton Jamie Farquhar reported that the new 1 ton truck has been oil undercoated by Duane Carrara.
- Jason Barrows (Green Mountain Tree Work) has removed the 2 blue spruce trees.
- Most of the flowers have been removed for the season.
- Work on the South Hill Cemetery has been completed for the season.
- A Safety Check was completed, in house, with a representative from VLCT, to prevent major fines by VOSHA. No major violations were found.
- There has been a lot of brush cutting/chipping on the upper cemetery & the large bank between the cemeteries.

Old Business:

Herbert VanGuilder, Chair, noted that he finally received all of the necessary permits to construct the new lower building. However, due to the weather and time of year, the actual construction will have to wait until Spring.

New Business:

The closing date for the staff personnel was discussed. John Paige made a motion that the third employee, J. Adams, be given a 2 week notice for the season layoff. Second by Ludwig Gabranski. So voted.

There was discussion of the budgeted monies for labor and it was noted that it should not run at a deficit. It was also noted that J. Adams would be done on October 30, 2009 and that the Sexton & Asst. Sexton would begin their seasonal layoff in the first part of November, probably by November 14, 2009. Occasional work after that date for 1 or 2 days may be needed in the event of a funeral etc..

Discussion followed regarding the spring opening date, with the probability of the Sexton and Asst. Sexton returning to duty and reopening the Cemetery around the middle of May 2010, depending on the dollars in the budget.

John Paige made a motion that the spring opening date/labor be covered in the existing budget and should be reviewed by the Chairperson. Second by Ludwig Gabranski. So voted.

Noted was that the November meeting will have discussion/review of the 2010-2011 budget.

Adjourn:

Nataile Gruber made a motion to adjourn. Second by John Paige. So voted.

Meeting Adjourned at 6:45 P.M.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson