

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
Tuesday, December 1, 2009
5:00 pm**

Board Present:

David Rose, Richard Strong, John Murphy, Sr.

Staff Present:

Frank Heald, Loran Greenslet

Call to Order:

David Rose called the meeting to order at 5:15 pm.

Approve Minutes from Previous Meeting:

John Murphy made a motion to approve the minutes from November 3, 2009. Motion seconded by Richard Strong. All in favor and the motion passed.

Comments from Citizens:

None present.

Water Project Update:

- a. Frank Heald reported that the project is shut down for the winter.
- b. Richard Strong said Markowski Construction is conducting an inventory of their parts and materials.
- c. Frank Heald said that the money has started to flow, with payment request #1 received and request #2 in progress. He said there will be one more payment request to submit.
- d. David Rose asked what % of project is completed and if the pay requisitions note that amount.
- e. Frank Heald said that they are paying for some stored materials, so the amount billed doesn't compute to the actual %.
- f. Frank Heald said that Otter Creek is billing according to schedule.
- g. David Rose asked if there were any further questions on the water project update.

Discuss Budget Workshops:

- a. Frank Heald reported that by mid-month the FY 2011 water budget should be complete, so they can review at the January meeting.
- b. Frank Heald said the Annual Audit was finished with no significant anomalies. The management letter only discussed accounts payables at the end of the year.
- c. Pam Cruickshank said it was because VMERS retirement needed to be shifted.
- d. David Rose said he had been hearing about the other towns in the news.
- e. Frank Heald said that while he would never say a mistake couldn't happen, there are good contacts and "eyes" in place.

Other Business:

- a. John Murphy asked about the money paid to the contractors given the late start they had on the project.
- b. Frank Heald said while Markowski is behind schedule, they have indicated there will be three crews working next spring to pick up the time lost. Frank said that they knew the project would go into next summer because it started so late.
- c. John Murphy asked if there was a late penalty.
- d. Frank Heald said penalties are in the contract.
- e. Frank Heald announced that several staff members went to Montpelier and were recognized by the Governor today. They were competing with the public and private sector and received a Gold award for their employee participation. He added that

Pamela Todt, Kevin MacPherson, Johnny Butler and Pam Cruickshank represented Ludlow.

- f. John Murphy asked if the awards received had an affect on the Workers Comp.
- g. Frank Heald said he believes it does, adding that department heads are working hard to create a safe place to be.
- h. David Rose asked if the gate is locked at the Springs because it was open when he last visited on a weekend.
- i. Loran Greenslet said it is locked now, but when the snow flies, the gate needs to remain open, otherwise they can't open the gate.
- j. David Rose asked how the bucket list was coming.
- k. Frank Heald said they are making good progress.
- l. Loran Greenslet said he thought they had everything that was on the list.

Executive Session:

- a. Motion by John Murphy to enter into Executive Session. Motion was seconded by Richard Strong. All in favor and the motion passed.
- b. Water Commission entered into Executive Session at 5:32 PM.
- c. Water Commission exited Executive Session at 5:39 PM.

Adjourn:

- a. Motion by John Murphy and seconded by Richard Strong to adjourn. All in favor and the motion passed.
- b. Meeting adjourned at 5:41 PM.

Respectfully submitted,

Pam Cruickshank
Acting Clerk

David Rose, Chairman

Richard Strong

John Murphy, Sr.