

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday, March 2, 2010

BOARD MEMBERS PRESENT:

Bob Gilmore, Chairman

Jim Fuller

David Rose

STAFF:

Frank Heald

OTHERS PRESENT:

Mark Youngstrom

Duncan Love – LPCTV

1. **Call to Order**

A. Chairman Bob Gilmore called the meeting to order at 6:00 p.m. All members present.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of February 2, 2010 and the Special meeting of February 5, 2010.

B. **MOTION by David Rose and seconded by Jim Fuller to approve minutes from the regular meeting of February 2, 2010 and the Special Meeting of February 5, 2010 as submitted. Motion passed unanimously.**

3. **Comments From Citizens**

A. There were none

4. **Update: Andover Street Sewer Project**

A. Mark Youngstrom explained that the Water Project is an ongoing project and scheduled to restart in mid-May. Part of the project is to replace the main on portions of Andover Street. After the Water Project was designed, it was noted that the sewers should also be replaced at the same time. The project is designed so that the water main will go in first, then the sewer line. Storm sewers and the fixing the road will follow. He indicated the affected areas on the drawings. The plan is to negotiate a price with Markowsky, thereby having only one contractor. We will send the bid package to them and hopefully get a good price. Traffic control during the project will be difficult. We will do elevations checks on the road to insure proper drainage. We may be able to reuse some of the pipes. The total price of the project is not known yet, but it will be a sizable project. Rural Development has allowed us to finance this work through the water project and

- handles the inter-municipal costs internally. This will also allow us to finance at a lower rate.
- B. Frank Heald said that it is important to understand that the water line takes a slightly different route and we will have to re-do house connections. The road will be torn up and the street will be already open to replace the pipes. There are also drainage complaints in that area. It would be best to do it all at one time.
 - C. David Rose asked about replacing the sidewalks and curbing in that area.
 - D. Frank Heald said they would be done. He added that some sections are good and would be used.
 - E. Mark Youngstrom said they would salvage what they could.
 - F. Jim Fuller asked what the progression of the work would be.
 - G. Mark Youngstrom said the water lines would be done first, then the sewers and then the storm sewers.
 - H. Frank Heald said it would be a difficult summer for roads and traffic.
 - I. Mark Youngstrom said his goal is to clearly define to the contractor all of the aspects of the project.
 - J. Bob Gilmore asked about resident notification.
 - K. Mark Youngstrom said that on some projects, a newsletter is sent to a selective mailing list.
 - L. Jim Fuller agreed with that idea.
 - M. Frank Heald said that one-way traffic will be maintained at all times.
 - N. Bob Gilmore suggested starting the project earlier if the weather is good.
 - O. Frank Heald said that he is concerned about the water project and is encouraging the contractor to start by May 15, 2010.
 - P. Jim Fuller asked when the bids would go out.
 - Q. Mark Youngstrom said within one month. We want to get the water project up and running first.
 - R. Bob Gilmore thanks Mark Youngstrom for coming in.

5. **Consider Project Graduation Class of 2010 Coin Drop Request**

- A. Bob Gilmore noted that this is an annual event sponsored by the parents of the graduating seniors. The requested date is May 8, 2010 from 10:00 a.m. to 1:00 p.m.
- B. Frank Heald said he does not believe that there are any conflicts, but he will check the calendar before notifying the group.
- C. **MOTION by David Rose and seconded by Jim Fuller to approve the request from Project Graduation Class of 2010 for a Coin Drop on May 8, 2010 from 10:00 a.m. to 1:00 p.m. Motion passed unanimously.**

6. **Review Report on Speed Monitoring Devices**

- A. Frank Heald explained that they had tried to download the information today and found out that there is a software problem. He asked that this item be tabled until next month.
- B. Bob Gilmore explained that this is about downloading information from the three radar seed signs that will tell speeds that cars have been doing and other data.

7. **Other Business**

- A. **Highway Department Personnel**
 - i. Frank Heald said that the highway crew worked through the storm and on the weekend to clear the snow from the streets. They did a great job.

B. Trash and Parking on Streets

- i. Bob Gilmore said that people are still putting trash out on Sunday evenings. There are always the same five violators.
- ii. Frank Heald said to call the Police Department when it is out there.
- iii. Bob Gilmore said that people are parking on the sidewalks on Pleasant Street.
- iv. Frank Heald said to call the Police Department when it is occurring. They have to know about these things when they are happening. He added that he would review both of these issues with Chief Billings.

8. Adjourn

- A. **MOTION to adjourn by Jim Fuller and seconded by David Rose. Motion passed unanimously.** Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Jim Fuller