

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING MINUTES**

**JUNE 1, 2010  
6:00 PM**

**Board Members Present:**

Robert Gilmore, David Rose

**Staff Present:**

Frank Heald, Loran Greenslet

**Others Present:**

Mark Youngstrom, Otter Creek Engineering

**Call to Order:**

Chairman Robert Gilmore called the meeting to order at 6:00 pm.

**Approve Minutes:**

- a. Motion by David Rose to approve the minutes from May 4, 2010. Motion seconded by Robert Gilmore. All in favor and the motion passed.

**Comments from Citizens:**

None present

**Discuss Bids for 2010 Summer Paving Project:**

- a. Frank Heald explained that the Village paving bids have been received but will not be opened until the Select Board opens the Town bids. All bids have been received and are in the office safe. Frank said there will be a special meeting for the Trustees next week.
- b. Robert Gilmore asked if there was a listing of bidders.
- c. Frank Heald said there is an address list attached to the RFP.

**Water Project Update – Summer Schedule:**

- a. Robert Gilmore introduced Mark Youngstrom from Otter Creek Engineering, who is overseeing the Water project.
- b. Mark Youngstrom reported that he has met with the Markowski Excavating (contract #1) and Preload (contract #2) this past week and both work clocks will start on June 7<sup>th</sup>, with contract #1 to be completed at the end of August. He explained that both contracts will run concurrently and that contract #1 is behind schedule from last year.
- c. Mark Youngstrom said that once Markowski begins they will have 4-6 crews working simultaneously starting on Route 100 South with various distribution projects and to install the services and perform the disinfection.
- d. Robert Gilmore asked if there was an estimate of service interruption for residents.

- e. Frank Heald explained that each week there will be a schedule of where the construction will take place in the Vermont Journal as well as on LPC-TV and the website. He added that Markowski is preparing a doorknob flyer to pass out to residents as they mobilize to each area for construction.
- f. Mark Youngstrom said when there is any interruption of services a pre-notice will go out in advance.
- g. Robert Gilmore said we should do the best we can to warn people about the busy summer of construction on Andover Street.

**Andover Sewer Project Review & Take Action on Markowski Proposal:**

- a. Mark Youngstrom wanted to explain the background and need for the project. He explained that part of the water project includes a new transmission main to be laid on Andover Street from the Jewell Brook Mill to the trestle, which is a congested area with many houses. It was brought up last year that while new water mains and services were being installed and because the road would be torn up to fix the pipe, this would be the time to fix the fragile sanitary sewer and deficient storm sewer. Mark explained that it would make sense to ask the contractor to put together a proposal noting that there would be some credits associated with the water project.
- b. Mark Youngstrom said the proposal from Markowski for roughly \$750,000 would be reduced to less than \$700,000. He said if the Village elects to do this project it would be funded through a wastewater loan through Rural Development and be completed this construction season.
- c. Robert Gilmore said David Rose had emailed him with several questions and the responses made sense, but the project was very expensive.
- d. Mark Youngstrom said he reviewed the Markowski bid and considering the difficulty of the road, congestion and extent of the project, the bid is reasonable and he has given his opinion to the Town Manager and Rural Development.
- e. Robert Gilmore asked about the granite curbing and if they could ask the contractor to save the granite for use in other areas. Robert said he is a big proponent to replace curbing with granite.
- f. Mark Youngstrom said he recommended they do that.
- g. David Rose said he felt it was a lot of money, but by getting new street curbing, sidewalk, storm sewer and sanitary sewer, the terms are right and his is in favor of the project.
- h. Frank Heald said that for the record he has included in the Trustees information the bond council opinion letter and memo. The actual cost to users would be \$12-\$15 per year for a typical house in our system. Frank said there is an application pending with Rural Development as we speak and they are also working to obtain right of way for the storm sewer on private property.
- i. David Rose made a motion to approve the Andover Street Storm Sewer/Wastewater and Sidewalk Project with Markowski Excavating, Inc. in the amount of \$758,943.71 to be reduced to \$690,901.18. Motion was seconded by Robert Gilmore.
- j. Robert Gilmore asked for discussion on the motion.
- k. Frank Heald asked about the cost for a resident engineer.

- l. Mark Youngstrom explained that they will need one additional full-time staff from Otter Creek to watch the project, but it would not inflate the Markowski amount and he will come back with more information.
- m. Loran Greenslet asked if money from the water project also includes the sidewalk.
- n. Mark Youngstrom said there as a little money in the water project.
- o. Robert Gilmore asked if there was any further discussion on the motion. All in favor and the motion to approve the Andover Street Storm Sewer/Wastewater and Sidewalk Project with Markowski Excavating, Inc. in the amount of \$758,943.71 to be reduced to \$690,901.18 passed unanimously.
- p. David Rose said he would like a copy of the construction schedule.
- q. Mark Youngstrom said he will revise the schedule to include Andover Street.

**Radar Speed Sign Reports:**

- a. Robert Gilmore said the overall numbers seems to be consistent and the volume seems to be the same.
- b. Frank Heald said it will be interesting to watch the Pond Street deceleration zone by Dug Road.
- c. Robert Gilmore said a lot of people are still speeding on Andover Street so they may need to address that after the road construction is completed.
- d. Robert Gilmore asked if the Police Chief receives a copy of the reports.
- e. Frank Heald said yes.

**Set Date for July Meeting:**

- a. Robert Gilmore said the July meeting will be set for July 6<sup>th</sup> at which time they will set the tax rate for 2011.

**Other Business:**

- a. Frank Heald said they needed to revisit the letter to be signed for Rural Development to use the ARRA funds by 2015. He said it just needed the chairman's signature.
- b. David Rose said the Bandstand looks good and the Mini-Park is coming together with the new pavers.
- c. David Rose asked Loran Greenslet how things were on the wastewater side.
- d. Loran Greenslet said they have been working on the Pond Street Ejection Station installing a bypass pipe and submersible pumps in the existing metal can. Loran explained that by doing this they won't need to do sheeting and can install in the existing system and save money.
- e. David Rose asked if the can was in good shape.
- f. Loran Greenslet said it was done in 1971 and is in good shape. The existing controls were installed five years ago and are compatible with the new pumps.
- g. Frank Heald said that Loran Greenslet should be complimented for his work on this ejection station project. Loran has saved us a lot of money by rebuilding and using ingenuity. This type of ingenuity and persistence is the king of thinking we encourage.
- h. Robert Gilmore said we value Loran Greenslet's expertise and he serves the community well.

- i. Robert Gilmore said we need to set a date for the special meeting next week to open the Village paving bids. Special meeting is set for Tuesday, June 8, 2010 at 4:00 PM in the Town Hall Conference Room.

**Adjourn:**

- a. Motion by David Rose to adjourn. Motion was seconded by Robert Gilmore. All in favor and the motion passed.
- b. Meeting adjourned at 6:35 pm.

Respectfully Submitted,

Pam Cruickshank  
Acting Clerk

**VILLAGE OF LUDLOW BOARD OF TRUSTEES**

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Robert Gilmore, Chairman

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David Rose

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James Fuller