

**VILLAGE OF LUDLOW  
WATER COMMISSION**

**Regular Meeting  
Tuesday, April 5, 2011  
5:00 pm**

**Board Present:**

David Rose, Richard Strong

**Staff Present:**

Frank Heald

**Call to Order:**

David Rose called the meeting to order at 5:04 pm.

**Annual Board Re-Organization:**

- a. Motion by Richard Strong and seconded by David Rose to elect David Rose as Chair. All in favor and the motion passed.
- b. Motion by Richard Strong and seconded by David Rose to elect Richard Strong as Vice Chair. All in favor and the motion passed.
- c. Motion by Richard Strong and seconded by David Rose to elect John Murphy as Clerk. All in favor and the motion passed.
- d. Motion by David Rose and seconded by Richard Strong to appoint Richard Strong as the Ludlow Enterprise Fund representative. All in favor and the motion passed.
- e. Motion by David Rose and seconded by Richard Strong to set the time and date of the Water Commission meetings at 5:00 pm on the first Tuesday of the month and the third Tuesday as an alternate date. All in favor and the motion passed.
- f. Motion by David Rose and seconded by Richard Strong to use the same newspaper of record that the Village Trustees and Select Board select. All in favor and the motion passed.
- g. Motion by David Rose and seconded by Richard Strong to adopt Roberts Rules of Order. All in favor and the motion passed.

**Approve Minutes:**

- a. Motion by Richard Strong and seconded by David Rose to approve the minutes from March 1, 2011. All in favor and the motion passed.

**Comments from Citizens:**

- a. None present.

**Water/Sewer Project Update:**

- a. Frank Heald reported that the water project is scheduled to start on April 26<sup>th</sup>, with Markowski finishing by May 27<sup>th</sup>.
- b. Frank Heald said the Water, Wastewater and Highway staff participated in a 2-hour session on basic water hydraulics taught by Mark Youngstrom. Mark Youngstrom spent time reviewing the water system shut off/turn on, pipe sizing, affects of pressure and friction, etc. Frank said the session was highly technical with several employees asking some good questions.

**Other Business:**

- a. None

**Set Date for Next Meeting:**

- a. Next meeting has been scheduled on Tuesday, May 3, 2011 at 5:00 pm.

**Adjourn:**

- a. Motion to adjourn by Richard Strong and seconded by David Rose. All in favor and the motion passed.
- b. Meeting was adjourned at 5:08 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Richard Strong

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John Murphy, Sr.