

**PRELIMINARY MINUTES**

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

Tuesday, August 5, 2008

**BOARD MEMBERS PRESENT:**

David Rose, Vice Chairman      Jim Fuller

**BOARD MEMBERS PRESENT:**

Bob Gilmore, Chairman

**STAFF PRESENT:**

Frank Heald

**OTHERS PRESENT:**

Duncan Love – LPCTV

1. **Call to Order**

A. Vice Chairman, David Rose, called the meeting to order at 6:03 p.m. Bob Gilmore absent.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of July 1, 2008 and the special meeting of July 3, 2008.

B. **MOTION by Jim Fuller and seconded by David Rose to approve minutes from the regular meeting of July 1, 2008 as submitted. Motion passed unanimously.**

C. **MOTION by Jim Fuller and seconded by David Rose to approve minutes from the special meeting of July 3, 2008 as submitted. Motion passed unanimously.**

3. **Comments from Citizens**

A. None

4. **Sewer Allocation Requests**

A. **Michael Visnic**

i. Property address is 83 North Village Road

ii. David Rose advised that this is a request to add two (2) bedrooms to a dwelling unit with 3 existing bedrooms for a total of 5 bedrooms. Loran Greenslet has approved this request.

(1) Allocation fee – 2 bedrooms @ \$780.00/bedroom      \$1,560.00

iii. **MOTION by Jim Fuller and seconded by David Rose to approve this application to add two (2) additional bedrooms to an existing dwelling unit already on the system, (with 3 existing bedrooms for a total of 5 bedrooms) @ \$780 per bedroom for the additional bedrooms for a total of \$1,560.00. Motion passed unanimously.**

B. **Kenneth and Delores Ryan**

i. Property address is 28 Andover Street in the Village

ii. David Rose advised that this is a request to add one (1) bedroom to a dwelling unit with 3 existing bedrooms for a total of 4 bedrooms. Loran Greenslet has approved this request.

(1) Allocation fee – 1 bedrooms @ \$545.00/bedroom      \$545.00

iii. **MOTION by Jim Fuller and seconded by David Rose to approve this application to add one (1) bedroom to an existing dwelling unit already on the**

**system, (with 3 existing bedrooms for a total of 4 bedrooms) @ \$545 for the additional bedroom for a total of \$545.00. Motion passed unanimously.**

- C. Joyce M. Greene
- i. Property address is 352 Ghia Farm Road
  - ii. David Rose advised that this is a request to hook-on to the system, an existing dwelling unit with 5 bedrooms. Loran Greenslet has approved this request.
    - (1) Allocation fee – 5 bedrooms @ \$780.00/bedroom \$3,900.00
    - (2) Hook on Fee – 1 dwelling units @ \$4,500 each \$4,500.00
    - (3) Allocation reserves at 210 GPD per dwelling unit.
  - iii. **MOTION by Jim Fuller and seconded by David Rose to approve this application for one (1) dwelling unit with a total of 5 bedrooms dwelling at \$4,500 per dwelling unit and \$780 per bedroom for a total of \$8,400.00. A road cut permit shall be applied for and the appropriate performance bond posted. A member of the Village wastewater staff shall witness actual construction. Motion passed unanimously**
- D. Plant
- i. David Rose asked how the plant was doing.
  - ii. Frank Heald said okay. He did not have the July numbers.
5. **Other Business**
- A. Rich Frank
- i. Jim Fuller asked about Rich Frank.
  - ii. Frank Heald said that he had asked Ron Tarbell to speak to Mr. Frank.
  - iii. Jim Fuller said he had spoken to Mr. Frank and Mr. Frank had not heard from anyone. He would like an answer and explanation if the answer is no.
  - iv. Frank Heald said he would check with Ron Tarbell.
- B. Paving
- i. David Rose asked about the paving.
  - ii. Frank Heald said the state is in Mount Holly and they are working down this way.
- C. Radar Signs
- i. David Rose asked if Frank Heald had heard anything about the installation of the radar speed signs. He hopes they are completed before school starts.
  - ii. Frank Heald said he would call CEA again.
- D. Lake Pauline Transfer
- i. David Rose asked about the transfer.
  - ii. Frank Heald said that last month he was told that the town counsel was preparing the paperwork. He has not received it yet. He will call Chris Callahan again.
- E. Curbside Recycling
- i. David Rose asked if there was any progress with the curbside recycling program.
  - ii. Frank Heald said the RFP went out and will be opened at their next meeting.
  - iii. Jim Fuller said that people have asked him about it.
- F. Garbage Ordinance
- i. Jim Fuller noted that they are enforcing the 6:00 a.m. garbage in the street ordinance. He asked what the transfer station fee is.
  - ii. David Rose said the sticker fee is \$10.00.
- G. Half Price Transfer Station Day
- i. Frank Heald said that this coming Sunday, August 10<sup>th</sup>, the transfer station will change only half price for household disposal items. Brush is included.
- H. Water Commission News
- i. Frank Heald advised that 6 months ago, the Water Commissioners had a study done of the water system. The report has come in and there are a multitude of recommendations. The commissioners voted to proceed to the final design stage and to put the recommendations to the voters in the fall. Among the recommendations are new transmission lines and an inbound storage tank on Pallotta Hill. The recommendations will meet state and ISO requirements. Water rates are projected to increase less than \$100 per year for the average resident. The commissioners feel that is a small price to pay to bring the system up to current standards. There will be flyers distributed to residents. There will be one or more informal meetings and one formal meeting, for residents, before the vote.
  - ii. Jim Fuller asked if the work is critical.
  - iii. David Rose said that the water commissioners feel that it is. The plant is 100 years old, the pipes are old, there are fire-flow issues and the board is strongly in favor of the repairs.
  - iv. Jim Fuller asked if there were ABC recommendations.

- v. David Rose said yes. He added that the commissioners would recommend a low interest bond.
- vi. Frank Heald said it would be a very long-term bond. He added that the pipe is old and there are some extremely shallow areas. They did 3 fixes last year. The system is showing its age. The new storage tank will be a back-up for fire-flow and also will help balance the system. The existing tank at Godfrey is 600,000 gallons. The new one on Pallotta will be 400,000 gallons for a total storage of 1,000,000 gallons.
- vii. Jim Fuller asked why they need 1,000,000 gallon storage.
- viii. Frank Heald said for 3 main reasons:
  - (1) Catastrophic event – 2 years there was a break at Mill Street and it drained the Godfrey tank
  - (2) Catastrophic fire
  - (3) Low water drought.
- ix. Frank Heald added that 1,000,000 gallons is not really that much for back-up. The new pipe that will be installed will be larger and also provide storage.
- x. David Rose said that more information would be coming out soon.
- xi. Frank Heald said the commissioners hope that the voters will think that \$100 per year will be a good investment for the village. It is the heart and soul of the water system.

6. **Possible Executive Session/ Contracts**

- A. No Executive Session was needed.

7. **Adjourn**

- A. **MOTION to adjourn by Jim Fuller and seconded by David Rose. Motion passed unanimously.**
- B. Meeting adjourned at 6:18 p.m.

Respectfully submitted,

Lisha Klaiber

---

Robert Gilmore, Chairman

---

David Rose

---

Jim Fuller