

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

Wednesday, March 18, 2009

Board Members Present:

Herbert B. VanGuilder, Chairman
Nataile Gruber, Vice Chair/Flowers Chair
Ludwig Gabranski, Clerk

Staff Present:

Jamie Farquhar, Sexton
Eugene Dean, Asst. Sexton

Call to Order

Meeting was called to order at 6:00 pm by Chairman, Herbert VanGuilder.

Reorganization of the Board:

Motion by Nataile Gruber to reorganize the board as follows:

Herbert B. VanGuilder, Chairman/Signer of Deeds
Nataile Gruber, Vice Chair
Ludwig Gabranski, Clerk
Nataile Gruber, Flowers Chair

Second by Ludwig Gabranski. So voted.

Motion by Nataile Gruber to have the Board appoint James Farquhar as Sexton and Eugene Dean as the Assistant Sexton. Second by Ludwig Gabranski. So Voted.

Motion by Nataile Gruber to set the Regular Meetings on the 3rd Wednesday of every month at 5:30 p.m. and any Alternate Meetings to be as called. Second by Ludwig Gabranski. So voted.

Motion by Ludwig Gabranski to conduct these meetings in accordance with the Roberts Rules of Order. Second by Nataile Gruber. So voted.

Comments From Citizens:

None present. Chairman, Herbert VanGuilder noted that Commissioner John Paige had called him and stated that he was having an operation and would be unable to attend tonight's meeting. All Commissioners wish him well.

Approve Minutes:

Motion by Ludwig Gabranski to except the minutes of December 10, 2008 as presented. Second by Nataile Gruber. So voted.

Old Business:

Under old business, Chairman, Herbert VanGuilder presented an update on the revised rules and regulations. Discussion by Staff and Commissioners followed with several suggestions being offered. Comments are to be incorporated and a new revision will be drafted for review and further discussion at the next meeting.

New Business:

Discussion was held with regards to the possibility of replacing the old one ton truck. Chairman, Herbert VanGuilder asked Jamie Farquhar and Eugene Dean if they could get the old truck down as soon as possible, so that we could advertise for bids, with the hope that the old truck would be traded in towards a new truck. It was noted by the Chairman to have this accomplished as soon as possible. Chairman, Herbert VanGuilder also noted

that he would discuss, with the Municipal Manager, the possibility of using this new truck as a Multi-Use vehicle to be shared with another department and the costs split accordingly.

Chairman, Herbert VanGuilder presented the information that he had received to date on the Cemetery's Funds and the Endowment Funds. A discussion followed with regards to the possession of monies once a person pays into these funds.

Chairman, Herbert VanGuilder explained that according to the Statutes, all monies are paid to the Town Treasurer on behalf of the Cemetery, in trust. These Funds may then be invested and the income thereof to be given to the Cemetery for the purpose of Cemetery use or as designated. These funds are to be invested by the Town Treasurer with the approval of the Cemetery Commissioners or by the Trustee of Public Funds. The Types of investments are strictly set by the State Laws. Herbert VanGuilder also noted that the Town Treasurer had given him a copy of the investments as presented by Raymond James, showing the investments to January 1, 2009. It appears that these funds lost monies from June 30, 2008 – January 1, 2009.

Herbert VanGuilder, Chairman, stated that he discussed these funds on two separate occasions with the Trustee of Public Funds, Rosemary Goings and Ulla Cook. On Town Meeting day, Rosemary Goings noted that they would like to have Herbert VanGuilder attend their next meeting.

Following further discussion, Ludwig Gabranski, made the motion that Chairman, Herbert VanGuilder continue to follow up on the Cemetery's Funds and meet with the proper people who handle these funds. Motion was second by Nataile Gruber. So voted.

Eugene Dean noted that the tree work needing to be done at Mountain View Cemetery could possibly be done by the Springfield VO-ED. Joshua Adams had discussed this and explained it to Eugene Dean. It was noted to follow up on this possibility.

Adjourn:

Motion by Nataile Gruber to adjourn. Second by Ludwig Gabranski. So voted.
Meeting Adjourned at 7:22 P.M.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson