



Ludlow, Vermont

Town & Village Certificate of Occupancy

Property Location: _____ **Parcel ID:** _____

Property Owner: _____ **Phone No:** _____

Mailing Address: _____

Comments:

I, the undersigned, request a Certificate of Occupancy for the use and/or construction started to be issued on the basis of compliance with standard and special conditions imposed by the Zoning Administrator or the Development Review Board, contained in the original issued permit and any approved submission materials. I fully understand that any incorrect or misleading representations may result in the Certificate of Occupancy to become void and legal action instituted by the Town and Village of Ludlow and that the Certificate of Occupancy issued may contain conditions with which I will be required to comply. I affirm that I am the fee title owner of the property under consideration or have authorization, in writing, from the owner to pursue this applicant. I understand that I may appeal a refusal by the Administrative officer to issue a Certificate of Occupancy to the Development Review Board within thirty (30) days of the receipt of a denial letter and that enforcement will be held in abeyance until such appeal has been adjudicated. I agree to allow the Town personnel access to the property for the purpose of reviewing all aspects compliance with the Permit conditions, Town and/or Village Zoning Bylaw and resultant use or construction. I further understand that additional information, data and documents may be required for analysis and approval of the application. I agree to continue to abide by all conditions that are made a part of the permit or the permit may be null and void and legal action to bring the property into full compliance with the Zoning Bylaws may be instituted against me.

Signature of Property Owner/Agent: _____ **Date:** _____

Application No: _____ **Fee:** _____

Action Taken: Approved Denied Temporary
This action certifies only local permits.

Administrative Officer: _____ **Date:** _____