

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
Tuesday, December 6, 2016**

Board Present:

David Rose, Ron Bixby, Robert Gilmore

Staff Present:

Frank Heald

1. Call to Order:

- a. David Rose called the meeting to order at 5:00 pm.

2. Approve Minutes:

- a. MOTION by Ron Bixby and seconded by Robert Gilmore to accept the minutes from November 1, 2016 as presented. All in favor and the motion passed.

3. Comments from Citizens:

- a. None present.

4. FY 2018 Budget Workshops:

- a. Frank Heald said there isn't anything out of the ordinary with the FY 2018 budget. He noted that the \$18,500 for depreciation is essentially the fund balance.
- b. Frank Heald said the "labor line" is used for labor/maintenance payroll from other departments assisting with projects, water breaks, etc.
- c. Frank Heald said the sodium is based on usage and they no longer use zinc orthophosphate.
- d. Robert Gilmore asked about the increases in labor and healthcare.
- e. Frank Heald said those increases are uncontrollable pieces. He added that the Union contract is up again for renegotiation.
- f. David Rose asked if the water rates are ok?
- g. Frank Heald said yes.
- h. David Rose asked what the water fund balance is.
- i. Frank Heald said the fund balance is over \$200,000.
- j. David Rose asked if the budget needed to be approved at this meeting.
- k. Frank Heald said there is no urgency to approve the budget tonight.

5. Other Business:

- a. David Rose asked if there was any other business.
- b. Robert Gilmore asked if there were any additional water issues from the Andover Street water project.
- c. David Rose said no. He added that they did not have any freeze ups last winter.

6. Set Date for Next Meeting:

- a. Next meeting has been scheduled on Tuesday, January 3, 2017 at 5:00 pm.

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7. Possible Executive Session Personnel/Contracts/Legal:

- a. None needed.

8. Adjourn:

- a. MOTION to adjourn by Robert Gilmore and seconded by Ron Bixby. All in favor and the motion passed.
- b. Meeting was adjourned at 5:16 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby